



## **The Junior Woman's Club of Ramsey**

### **Sweetheart Casino Night Donation Guidelines**

The Junior Woman's Club of Ramsey ("JWCR") is proud to contribute to a variety of Ramsey organizations and charitable causes that serve to improve our community. In order to assist as many organizations as possible in an efficient and cost-effective manner, we ask that you please follow the guidelines below when requesting donations.

Profits from The Junior Woman's Club of Ramsey's 2011 "Bet Your Lucky Stars" Casino Night will only be donated to causes that directly benefit the Ramsey community.

Organizations requesting donations from JWCR must be non-profit and demonstrate need.

Donations from JWCR can only be used for non-partisan causes.

Organizations requesting donations from JWCR must adhere to the application process and submit all necessary paperwork prior to stated deadlines.

Submission of an application for a donation does not guarantee that a donation will be made.

Receipt of a previous donation from JWCR does not guarantee that a new donation will be made.

JWCR will determine the amount of the donation and cannot guarantee that the entire amount requested will be provided.



**The Junior Woman's Club of Ramsey (JWCR) Casino Night Donation Request Form**

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact E-mail: \_\_\_\_\_

Reason for donation request (what the donation will be used for): \_\_\_\_\_

\_\_\_\_\_

Who will benefit from the donation? \_\_\_\_\_

Amount of donation requested, if applicable: \_\_\_\_\_

If the requested donation is to be used for a purchase, what is the cost of the item or items? If you receive a donation from JWCR that does not cover the entire purchase price, will you continue with the purchase/project? If so, how?

\_\_\_\_\_

\_\_\_\_\_

Please explain your timeline for use of the donation: \_\_\_\_\_

\_\_\_\_\_

If the purchase/project were halted, what would you do with the donated funds? \_\_\_\_\_

\_\_\_\_\_

Please attach a cost analysis for the purchase/project.

Donation History (if applicable):

Amount, if any, received by your organization from JWCR last year: \$\_\_\_\_\_. Please explain how those funds were used. Provide a receipt, photo or other paperwork showing the use of the funds. \_\_\_\_\_

\_\_\_\_\_

Please continue your answers on a separate sheet if necessary.

Requests for donations are due on or before January 15, 2011 and should be mailed to: The Junior Woman's Club of Ramsey, Attn: Casino Night Donations, P.O. Box 105, Ramsey, New Jersey, 07446. Please contact Kristin Kirk at 201-785-9739 if you have any questions. Thank you.